

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION**  
**December 14, 2023**

**MINUTES**

<b>I.        OPENING BUSINESS</b>
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**I.A.        CALL TO ORDER – 4:25 P.M.**

1. Roll Call

President Shaw called to order the organizational meeting of the Board of Education, Thursday, December 14, 2023, at 4:25 p.m. with Bridge, Monroe, Na, and Shaw present. Mr. Cruz was absent from closed session.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Sandra H. Chen, Associate Superintendent, Business Services

Grace Park, Ed.D., Associate Superintendent, CIIS

Lea Fellows, Assistant Superintendent, CIIS

Hilda Flores, Ed.D. Assistant Superintendent, Human Resources

Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Shaw adjourned to closed session at 4:25 p.m. regarding conference with legal counsel existing litigation: two cases: student readmissions; student discipline matters; public employee appointment: elementary assistant principal, junior high assistant principals, high school assistant principal; conference with labor negotiators: A.C.T. and CSEA; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent.

**I.B.        RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**

1. Report Closed Session Action

President Shaw reconvened the organizational meeting of the Board of Education at 6:00 p.m. with Bridge, Cruz, Monroe, Na, and Shaw present. The Board met in closed session from 4:25 p.m. to 5:50 p.m. regarding conference with legal counsel existing litigation: two cases: student readmissions; student discipline matters; public employee appointment: elementary assistant principal, junior high assistant principals, high school assistant principal; conference with labor negotiators: A.C.T. and CSEA;

public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent. The Board took the following actions by a vote of 4-0 (Cruz absent during the vote) to appoint: Jami DeVoe as assistant principal at Legacy Academy effective date to be determined; Thomas Rummell as assistant principal at Canyon Hills JHS effective date to be determined; and James Newcomb as assistant principal at Ayala HS effective date to be determined. Additionally, by a vote of 4-0 (Cruz absent during the vote) pursuant to Education Code 44951 authorized the Superintendent or designee to issue a notice of non-reelection and reassignment to a certificated administrator identified by employee number 25461; and authorized the Superintendent or designee to issue a notice of non-reelection to a certificated administrator identified by employee number 24436. No further action was taken that required public disclosure.

2. Pledge of Allegiance  
Led by student Aliyah Kaylor.

#### **I.C. STUDENT SHOWCASE**

1. To be rescheduled due to unforeseen circumstances.

#### **I.D. PRESENTATION**

1. Boys Republic: Della Robbia Wreath  
The mayor of Boys Republic presented the Della Robbia Wreath to the Board of Education.

#### **I.E. STAFF REPORT**

1. Update on School Safety and Security  
Update provided by Whitney Fields, Director, Risk Management and Human Resources, regarding security staffing and training; drug education programs; emergency preparedness; single point entry and camera installation; and WETIP anonymous reporting.

#### **I.F. COMMENTS FROM STUDENT REPRESENTATIVE**

Chloe Kubeldis reported that all four high schools have completed finals week; said high school girls' soccer and girls' and boys' basketball will be having games next week during the winter break; congratulated students for making it to the end of the first semester; and thanked teachers, principals, and faculty for making it possible.

**I.G. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

Brenda Walker, A.C.T. President, spoke about contract negotiations between the Association and the District; said the Association is looking to settle a contract that reflects the District's acknowledgement of the hard work unit members do; said the District's celebrated achievements and awards related to PBIS are the result of diligent efforts put forth by unit members and the relationships with students and families; said top priorities are additional support for special education students, and an increase in salary and health and welfare benefits to keep up with the cost of living; said the Association looks forward to starting up negotiations in the very near future; and extended holiday greetings.

Danny Hernandez, CSEA President, shared that long-serving District security officer Don Davis saved a 14-year-old's life using the newly implemented Narcan at Don Lugo HS; said the Association's retiree unit F adopted several classrooms at Walnut ES to provide gifts, and recognized CSEA's local Chapter 102 for adopting several classrooms at Woodcrest JHS to provide gifts; acknowledged District senior security officer Leonard Washington for his 42 years of service and upcoming retirement; and Whitney Fields, Director, Risk Management, presented Mr. Washington with a plaque of appreciation.

**I.H. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

The following individuals addressed the Board: Glory Ciccarelli regarding SPEAAC; and Lisa G regarding Board members attending the CSBA conference.

**I.I. CHANGES AND DELETIONS**

The following changes were made for the record: Item III.A.1., Minutes of the November 16, 2023 meeting corrected that student discipline cases 23/24-30, 23/24-31, and 23/24-32 were deleted from the agenda; and III.C.4., Continued Funding Application for Child Development Services CSPP and adoption of Resolution 2023/2024-28 deleted fiscal year 2023/2024 and inserted 2024/2025. There were no further changes or deletions.

<b>II. ACTION</b>
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**II.A. ADMINISTRATION****II.A.1. 2024/2025 Board Meeting Calendar**

Moved (Na) seconded (Bridge) carried unanimously (5-0) to approve the 2024/2025 Board meeting calendar. Student representative voted yes.

**II.A.2. Nominations for California School Boards Association Delegate Assembly**

Item died for lack of a motion.

**II.B. BUSINESS SERVICES****II.B.1. 2023/2024 First Interim Financial Report**

Sandra Chen, Associate Superintendent, Business Services, provided the report regarding state budget; CVUSD's trends and patterns; revenues and expenditures; multi-year projections; and report certification. Moved (Bridge) seconded (Monroe) carried unanimously (5-0) to approve the 2023/2024 First Interim Financial Report, and authorized the President of the Board of Education and the Superintendent to sign the positive Certification of Financial Condition for the current and two subsequent fiscal years. Student representative voted yes.

**II.C. FACILITIES, PLANNING, AND OPERATIONS****II.C.1. Public Hearing Regarding the Adoption of Certain Findings Prerequisite to the Award of Energy Service Contracts per RFP No. 22-22-05 HVAC Assessments and Maintenance Services at Various Sites in Accordance with California Government Code Sections 4217.10 – 4217.18, and Approval of Phase 4 energy Services Agreement with Pacificwest Energy Solutions for Improved Air Quality Measures and Determinations per RFP No. 22-22-05, HVAC Assessments and Maintenance Services in Accordance with California Government Code Sections 4217-4217.18**

President Shaw opened the public hearing regarding the adoption of certain findings prerequisite to the award of energy service contracts per RFP 22-22-05, HVAC Assessments and Maintenance Services at Various Sites Under Government Code Sections 4217.10 – 4217.18 at 7:34 p.m. There were no speakers, and the hearing was closed at 7:34 p.m. Moved (Na) seconded (Bridge) carried unanimously (5-0) to approve the Phase 4 Energy Services Contract with PacificWest Energy Solutions for Improved Air Quality Measures and Determinations per RFP No. 22-22-05, HVAC Assessments and Maintenance Services in accordance with California Government Code 4217.10 – 4217.18. Student representative voted yes.

**II.D. HUMAN RESOURCES****II.D.1. Public Notice and Hearing Regarding the Associated Chino Teachers Initial Bargaining Proposal to the Chino Valley Unified School District for a Reopener to the Collective Bargaining Agreement, Effective July 1, 2024**

President Shaw opened the public hearing regarding the Associated Chino Teachers initial bargaining proposal to the Chino Valley Unified School District for a reopener to the Collective Bargaining Agreement effective July 1, 2024, at 7:36 p.m. Bobby Omari addressed the Board in support, and the hearing was closed at 7:39 p.m.

**II.D.2. Compensation Increase for the Board of Education**

Glory Ciccarelli addressed the Board opposed to the item. Moved (Cruz) seconded (Shaw) to approve a 5% compensation increase effective December 15, 2023. During discussion, moved (Na) seconded (Monroe) motion carried (3-2, Shaw and Cruz voted no) to pull the item. Student representative voted yes.

<b>III.        CONSENT</b>
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Amanda Swager, Lisa G, and Sara Omari addressed the Board opposed to item III.A.2. Jon Monroe pulled for separate action item III.A.2. Moved (Na) seconded (Cruz) carried unanimously (5-0) to approve the remainder of consent items, as amended. Student representative voted yes.

**III.A.        ADMINISTRATION****III.A.1.        Minutes of the Regular Meeting of November 16, 2023**

Approved the minutes of the regular meeting of November 16, 2023, as amended.

**III.A.2.        Revision of Bylaws of the Board 9100—Organization**

Moved (Shaw) seconded (Cruz) motion carried (3-0-2 Bridge and Monroe abstained) to approve the revision of Bylaws of the Board 9100—Organization.

**III.B.        BUSINESS SERVICES****III.B.1.        Warrant Register**

Approved/ratified the warrant register.

**III.B.2.        2023/2024 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students**

Approved/ratified the 2023/2024 applications to operate fundraising activities and other activities for the benefit of students.

**III.B.3.        Fundraising Activities**

Approved/ratified the fundraising activities.

**III.B.4.        Donations**

Accepted the donations.

**III.B.5.        Legal Services**

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****III.C.1. Student Readmission Cases 21/22-45 and 22/23-45**

Approved student readmission cases 21/22-45 and 22/23-45.

**III.C.2. Student Expulsion Cases 23/24-26, 23/24-30, 23/24-31, 23/24-32, 23/24-34, 23/24-36, 23/24-39, and 23/24-41**

Approved student expulsion cases 23/24-26, 23/24-30, 23/24-31, 23/24-32, 23/24-34, 23/24-36, 23/24-39, and 23/24-41.

**III.C.3. School-Sponsored Trips**

Approved/ratified the school-sponsored trips for Ayala HS, Chino HS, and Chino Hills HS.

**III.C.4. Continued Funding Application for Child Development Services CSPP and Adoption of Resolution 2023/2024-28**

Approved the Continued Funding Application for Child Development Services CSPP and adopt Resolution 2023/2024-28, as amended.

**III.C.5. Continued Funding Application for Child Development Services CCTR and Adoption of Resolution 2023/2024-29**

Approved the Continued Funding Application for Child Development Services CCTR and adopt Resolution 2023/2024-29.

**III.C.6. 2024 Supplemental Summer Instruction Program and Special Education Extended School Year**

Approved the 2024 Supplemental Summer Instruction Program and Special Education Extended School Year.

**III.D. FACILITIES, PLANNING, AND OPERATIONS****III.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

**III.D.2. Agreements for Contractor/Consultant Services**

Approved/ratified the Agreements for Contractor/Consultant Services.

**III.D.3. Surplus/Obsolete Property**

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

**III.D.4. Change Orders and Notices of Completion for CUPCCAA Projects**

Approved the Change Orders and Notices of Completion for CUPCCAA Projects.

- III.D.5. **Award of Bid No. 23-24-03I, Chino Hills HS and Don Lugo HS Track Resurfacing Project**  
Awarded Bid No. 23-24-03I, Chino Hills HS and Don Lugo HS Track Resurfacing Project, to Beynon Sports Surfaces, Inc.
- III.D.6. **Award of Bid No. 23-24-04F, Districtwide Roofing Replacement Project**  
Awarded Bid No. 23-24-04F, Districtwide Roofing Replacement Project as follows: Borba ES, Chaparral ES, Country Springs ES, Rhodes ES, and Woodcrest ES to Bligh Roof Co., Inc.; Dickson ES, Hidden Trails ES, Chino Valley Adult School, and Ayala HS to San Marino Roof Co., Inc.; and Rolling Ridge ES, Canyon Hills JHS to Letner Roofing Co., Inc.
- III.D.7. **Rejection of All Bids Received for Bid No. 23-24-06F, Ayala HS and Chino Hills HS Aquatics Scoreboard Replacement Project and Authorization to Rebid**  
Rejected all bids received for Bid No. 23-24-06F, Ayala HS and Chino Hills HS Aquatics Scoreboard Replacement Project and authorized rebid of project.
- III.D.8. **Resolutions 2023/2024-21, 2023/2024-22, 2023/2024-23, 2023/2024-24, 2023/2024-25, 2023/2024-26, and 2023/2024-27 for Authorization to Utilize Piggyback Contracts**  
Adopted Resolutions 2023/2024-21, 2023/2024-22, 2023/2024-23, 2023/2024-24, 2023/2024-25, 2023/2024-26, and 2023/2024-27 for Authorization to Utilize Piggyback Contracts.
- III.D.9. **Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 02-01**  
Approved the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 02-01.
- III.D.10. **Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 03-01**  
Approved the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 03-01.
- III.D.11. **Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 05-01**  
Approved the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 05-01.
- III.D.12. **Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 06-02**  
Approved the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 06-02.

**III.D.13. Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-01**

Approved the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-01.

**III.D.14. Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-02**

Approved the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-02.

**III.D.15. Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-04**

Approved the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-04.

**III.D.16. Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 22-01**

Approved the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 22-01.

**III.D.17. Change Order for Bid No. 22-23-08F, Preserve II School—New Construction, BP 21-01**

Approved the Change Order for Bid No. 22-23-08F, Preserve II School—New Construction, BP 21-01.

**III.D.18. Change Order and Notice of Completion for Bid No. 22-23-26F, Chino HS Reconstruction Offsite Improvements, BP 1**

Approved the Change Order and Notice of Completion for Bid No. 22-23-26F, Chino HS Reconstruction Offsite Improvements, BP 1.

**III.D.19. Change Order and Notice of Completion for Bid No. 22-23-26F, Chino HS Reconstruction Offsite Improvements, BP 2**

Approved the Change Order and Notice of Completion for Bid No. 22-23-26F, Chino HS Reconstruction Offsite Improvements, BP 2.

**III.E. HUMAN RESOURCES**

**III.E.1. Certificated/Classified Personnel Items**

Approved/ratified the certificated/classified personnel items.

**III.E.2. Rejection of Claims**

Rejected the claims and referred them to the District's insurance adjuster.

**III.E.3. Student Teaching and Student Fieldwork Agreements with Whittier College and Azusa Pacific University**

Approved the Student Teaching and Student Fieldwork agreements with Whittier College and Azusa Pacific University.



## **IV. INFORMATION**

### **IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

#### **IV.A.1. San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools First Quarterly Report 2023/2024**

Received for information the San Bernardino County Superintendent of Schools Williams Finding Decile 1-3 Schools First Quarterly Report 2023/2024.

#### **IV.A.2. San Bernardino County Superintendent of Schools Williams Settlement Fiscal Year 2022/2023 Annual Report**

Received for information the San Bernardino County Superintendent of Schools Williams Settlement Fiscal Year 2022/2023 Annual Report.

### **IV.B. FACILITIES, PLANNING, AND OPERATIONS**

#### **IV.B.1. Cash Management Program**

Received for information the report on the Cash Management Program.

## **V. BOARD ORGANIZATION**

### **V.A.1. Election of Officers/Representatives**

#### **1. President**

James Na nominated Sonja Shaw as president. There were no other nominations, and Sonja Shaw was elected as president by a vote of 3-0-2 with Bridge and Monroe abstaining.

#### **2. Vice President**

James Na nominated Jonathan Monroe as vice president. There were no other nominations, and Jonathan Monroe was elected as vice president by a vote of 3-0-2 with Bridge and Monroe abstaining.

#### **3. Clerk**

James Na nominated Andrew Cruz as clerk. There were no other nominations, and Andrew Cruz was elected as clerk by a vote of 3-0-2 with Bridge and Monroe abstaining.

#### **Appointment of Superintendent as Secretary to the Board**

Moved (Na) seconded (Cruz) carried unanimously (5-0) to appoint Superintendent Enfield as Secretary to the Board.

Moved ( Na) seconded (Bridge) carried unanimously (5-0) to approve items 4 through 12 as a slate:

4. Sonja Shaw as liaison city of Chino
5. Jon Monroe as liaison city of Chino Hills
6. Andrew Cruz as liaison city of Ontario
7. Jon Monroe as liaison Chino Valley Independent Fire District
8. Andrew Cruz as representative County Committee on School District Organization
9. Don Bridge as representative Chino Hills Parks and Recreation Commission
10. Andrew Cruz and James Na as representatives Joint Meeting with the city of Chino
11. Andrew Cruz and James Na as representatives Joint Meeting with the city of Chino Hills
12. Sonja Shaw and as representative and Don Bridge as alternate Baldy View Regional

## **VI. COMMUNICATIONS**

### **BOARD MEMBERS AND SUPERINTENDENT**

James Na thanked Carl Hampton for his long service to the District; acknowledged District staff for the work they do to support students; and wished everyone a merry Christmas and happy New Year.

Don Bridge spoke about his attendance at the CSBA conference; said that he believes it is incumbent for Board members to participate in such conferences; spoke about artificial intelligence; visited Don Lugo HS to see the construction academy and culinary classes; attended various high school athletic games; attended the Chino Christmas parade; attended the Make a Child Smile event; spoke about the A.C.T. public hearing and asked Dr. Enfield to explain the item being on the agenda; and extended winter holiday, Hanukkah, Kwanzaa, Christmas and new year wishes.

Jonathan Monroe said he attended the Don Lugo HS and Ayala HS basketball game; attended the Chino Parade; attended the Police Officers Association Christmas party; explained why he did not attend the CSBA conference; and extended holiday wishes and merry Christmas.

Andrew Cruz presented Dr. Enfield with a wood carving handmade by an 8-year-old student for being the heart of the District; said he has been going to CSBA conferences since 2012 with the exception of the most recent; admonished previous Board members for having children wear masks; attended the Make A Child Smile and Chino Parade events; shared a musical clip from his daughter; and extended Christmas wishes to everyone.

Superintendent Enfield thanked Mr. Bridge for acknowledging Dr. Park's presentation at the CSBA conference for the work done at the District; said that other educational organizations have also acknowledged the District; spoke about the PLC process and the collaborative work that goes into it; and wished everyone a merry Christmas, happy Hanukkah and happy new year.

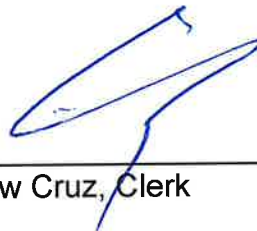
President Shaw said she was able to read to a class at Briggs recently; said that the District's choir programs are well attended and worth attending; attended the Chino Christmas parade; acknowledged the work of booster clubs throughout the District; attended the Make a Child Smile event; spoke about retiring District staff; spoke about Ayala HS receiving a Golden Bell; said it was irresponsible to hold the CSBA conference in a location where safety is a concern; thanked staff for handling investigations being conducted against the District; asked Dr. Enfield several questions clarifying the process to date related to negotiations with the A.C.T.; and wished everyone a merry Christmas.

## **VII. ADJOURNMENT**

President Shaw adjourned the organizational meeting of the Board of Education at 8:53 p.m.



Sonja Shaw, President



Andrew Cruz, Clerk